

# Wyoming Boys' and Wyoming Girls' Schools: Staffing Summary

May 2023

The Wyoming Department of Family Services (DFS) operates two youth facilities, the Wyoming Boys' School (WBS) located in Worland, and the Wyoming Girls' School (WGS) located in Sheridan. Both facilities provide public safety and care for adjudicated delinquent youth ages 12 to 21. WBS and WGS administer programs that promote public safety by providing supervision and family-centered therapeutic services, physical and mental health programming, and educational services. Facility residents have the opportunity to obtain a high school diploma or high school equivalency certificate. WBS and WGS are the only facilities available in Wyoming that offer these services solely for delinquent youth.

WBS and WGS staffing is influenced by and aligns with safety requirements of the federal Prison Rape Elimination Act (PREA). PREA establishes a zero tolerance standard towards sexual abuse in juvenile facilities through the prevention, detection, and prosecution of any sexual abuse within juvenile facilities. WBS and WGS maintain staffing ratios that are in compliance with PREA guidelines. These staffing ratios can fluctuate based on assessed resident vulnerability and/or perpetration. In addition to PREA considerations, WBS and WGS residents with complex needs often require higher staffing levels.

## WYOMING BOYS' SCHOOL (WBS)

**Table 1:** WBS Operational Model & Capacity; State Fiscal Year 2022

Bed Capacity <sup>1</sup>	Staffed Beds	Average Monthly Census	Staffing Ratio
75	60	41	1:8 Daytime / 1:16 Night

WBS has 84 full-time positions which can safely staff 60 of WBS' 75 operational beds. In addition to the 84 full-time positions included in *Table 2*, WBS has an Agreement of Partnership with Cloud Peak Counseling Center to provide mental health services on location at WBS, and contracts with a local medical doctor, dentist, and optometrist to provide routine, acute, and ongoing medical care for residents both on WBS grounds and remotely when necessary.

**Table 2:** WBS Full-Time Staff

Class Code	Class Title	Number of Staff	Average Annual Salary <sup>2</sup>	Current Vacancies (Apr 2023) <sup>3</sup>	SFY22 Total Vacancies <sup>4</sup>	SFY22 Turnover Rate
BAASo3	Office Assistant I	2	\$32,594	0	1	50%
BAASo6	Office Support Specialist II	1	\$43,867	0	0	0%
BABO10	Business Office Supervisor I	1	\$68,994	0	0	0%
ETCTo5	Teacher Aide	1	\$35,194	0	0	0%
ETCTo9	Certified Teacher	10	\$60,783	0	3	30%
ETCT11	Certified Academic Manager II	1	\$74,349	0	0	0%
EXMT01	Executive Management	1	\$103,470	0	1	100%
FIACo7	Accountant	1	\$46,758	0	0	0%
HSNUo8	Nurse	2	\$62,191	0	0	0%
HSNU10	Senior Nurse	1	\$69,898	0	0	0%
SOCWo8	Caseworker	2	\$50,970	0	0	0%
SOSP10	Social Services Program Supervisor	5	\$67,619	1	0	0%

<sup>1</sup> WBS has 25 physical beds in each of four (4) dormitories. Three (3) dormitories are currently operational with a total bed capacity of 75. WBS is adequately staffed to fill 60 of the 75 beds located in operational dormitories.

<sup>2</sup> Data Source: April 2023 Position Allocation Incumbent Listing (PAIL).

<sup>3</sup> Data Source: April 2023 Position Allocation Incumbent Listing (PAIL).

<sup>4</sup> Data Source: Terminations and Transfers Report, July 1, 2021 - June 30, 2022.

SOSP12	Social Services Program Manager II	1	\$88,179	0	0	0%
SOYS03	Youth Services Aide	9	\$33,865	0	3	33%
SOYS04	Youth Services Security Officer	5	\$35,226	0	1	20%
SOYS06	Youth Services Specialist II	28	\$43,845	4	13	46%
SOYS09	Youth Services Supervisor	8	\$61,004	0	3	38%
TDST06	Skilled Trades Specialist	4	\$46,675	0	1	25%
TDST08	Senior Skilled Trades Specialist	1	\$56,760	0	0	0%
<b>Totals:</b>		<b>84</b>	<b>-</b>	<b>5</b>	<b>26</b>	<b>31%</b>

## WYOMING GIRLS' SCHOOL (WGS)

**Table 3:** WGS Operational Model & Capacity; State Fiscal Year 2022

Bed Capacity	Staffed Beds	Average Monthly Census	Staffing Ratio
64	32	25	1:8 Daytime / 1:16 Night

WGS has 58 full-time positions which can safely staff 32 of WGS' 64 beds. In addition to the 58 full-time positions included in *Table 4*, WGS utilizes a local medical doctor, dentist, and optometrist to provide routine, acute, and ongoing medical care for residents of WGS. WGS utilizes therapists from residents' local communities to provide individual mental health services for half the population and a therapist on staff to provide individual mental health services for those without a community therapist and for group services.

**Table 4:** WGS Full-Time Staff

Class Code	Class Title	Number of Staff	Average Annual Salary <sup>5</sup>	Current Vacancies (Apr 2023) <sup>6</sup>	SFY22 Total Vacancies <sup>7</sup>	SFY22 Turnover Rate
BAAS05	Office Support Specialist I	1	\$37,440	0	0	0%
BAAS06	Office Support Specialist II	2	\$46,383	0	0	0%
BABO10	Business Office Supervisor II	1	\$68,988	0	0	0%
ETCT05	Teacher Aide	1	\$43,513	0	0	0%
ETCT09	Certified Teacher	7	\$62,733	0	1	14%
ETCT11	Certified Academic Manager II	1	\$84,627	0	0	0%
EXMT01	Executive Management	1	\$103,470	0	0	0%
FIAC07	Accountant	1	\$50,960	0	0	0%
HSNU08	Nurse	1	\$57,624	1	1	100%
HSNU10	Senior Nurse	1	\$66,386	0	1	100%
ISFS08	Food Services Supervisor	1	\$51,677	0	0	0%
SOCW08	Caseworker	1	\$53,434	0	0	0%
SOLC10	Principal Licensed Counselor	1	\$77,418	0	0	0%
SOSP10	Social Services Program Supervisor	2	\$67,642	0	0	0%
SOSP12	Social Services Program Manager II	1	\$81,600	0	1	100%
SOYS03	Youth Services Aide	7	\$33,672	2	4	57%
SOYS04	Youth Services Security Officer	5	\$36,038	0	1	20%
SOYS06	Youth Services Specialist II	16	\$44,460	1	3	19%
SOYS07	Senior Youth Services Specialist	1	\$49,920	0	0	0%
SOYS09	Youth Services Supervisor	2	\$58,822	0	0	0%
TDST06	Skilled Trades Specialist	3	\$46,981	0	0	0%
TDST08	Senior Skilled Trades Specialist	1	\$57,099	0	0	0%
<b>Totals:</b>		<b>58</b>	<b>-</b>	<b>4</b>	<b>12</b>	<b>21%</b>

<sup>5</sup> Data Source: April 2023 Position Allocation Incumbent Listing (PAIL).

<sup>6</sup> Data Source: April 2023 Position Allocation Incumbent Listing (PAIL).

<sup>7</sup> Data Source: Terminations and Transfers Report, July 1, 2021 - June 30, 2022.